THOMAS ODDY CHRISDWIANTO

REPORTING & DATA AUTOMATION ANALYST

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PROFESSIONAL SUMMARY

Reporting & Data Automation with 8+ years of banking experience in data analysis, reporting, reconciliation, and process improvement. Developed Excel VBA tools to automate regulatory and internal reporting and maintained high data accuracy. Reduced reporting processing time by up to 75% by automating manual data entry, copy-paste, filtering, and validation tasks.

CORE SKILLS

Data & Reporting: Regulatory Reporting, Management Reporting, Business Reporting, Data Analysis, Data Reconciliation, Data Validation, Performance Monitoring, Forecasting, Target Planning

Automation & Tools: Excel VBA (Macro Development), Advanced Excel (Formulas, Pivot Tables), Reporting Automation, Data Processing, Excel/TXT Import & Export

Other: PHP, MySQL (entry level)

PROFESSIONAL EXPERIENCE

PT. Bank Kasikorn Indonesia Tbk | Credit Reporting | Mar 2022 - Aug 2026

- Regulatory Reporting: Prepare and manage bank credit reporting submissions to Bank Indonesia and the Financial Services Authority (OJK), ensuring full compliance with regulatory requirements.
- Data Processing & Automation: Develop and implement Excel VBA automation solutions to improve data accuracy, streamline workflows, and enhance operational efficiency.
- Cross-Functional Collaboration: Partner with cross-functional teams to ensure regulatory reports are complete, accurate, and submitted on time.
- Automated manual copy-paste, data entry, filtering, and validation with Excel VBA, reducing reporting processing time from 8 hours to 2 hours (75% reduction).

PT. Bank Pan Indonesia Tbk | Branch Support | Mar 2018 - Mar 2022

- Business Performance Analysis: Analyze lending, funding, and branch performance data to evaluate business results and support strategic decision-making.
- Target Planning & Forecasting: Develop business targets for branches and relationship managers across various banking products, including annual growth forecasts.
- Management Reporting: Prepare performance dashboards and executive presentations on business performance, loan disbursements, and loan repayments for the Branch Manager to support business strategy, monitoring, and decision-making.
- Cut weekly disbursement and loan settlement report preparation from 4 days to 1 day (75% reduction) by building advanced Excel formulas for branch performance monitoring.

PT. Telkom Indonesia | IT Support Intern | Aug 2017 - Sep 2017

- Helped build a web-based application for monitoring Telkom device distribution in Sidoarjo with PHP and MySQL.

SELECTED PORTFOLIO PROJECTS

Data Validation Rule Engine | Excel VBA | 2026

- Built an Excel VBA rule engine that enforces 18 validation rules over 14 fields (patterns, reference lookups, numeric ranges, date windows, duplicate detection) with severity levels and auto-fix switches.
- On a 5,000-record simulated batch it caught 1,263 violations before reporting, auto-repaired 5,256 cells, and reached 77.02% first-pass compliance, with error reports, valid/invalid CSV splits, and an append-only audit log.

Customer Transaction Data Entry & Validation System | Microsoft Excel | 2026

- Designed an end-to-end data entry and validation system in native Excel (formulas, Data Validation dropdowns, PivotTables, conditional formatting) with an 8-sheet pipeline from raw input to clean data.
- Validated 5,000 simulated records with 13 formula-driven checks per record: 4,090 passed (81.8% data quality rate) with 11 of 11 automated QA checks passing.

HR & MIS KPI Dashboard | HTML, CSS, JavaScript | 2026

- Combined 23 KPI indicators across 10 divisions into one dashboard model with four role-based views: ranking, heatmap, 12-month trend, and an early-warning list.
- Built as a static web app in vanilla HTML, CSS, and JavaScript with hand-rolled SVG charts and 57 automated assertions. The monthly recap exports to Excel, PDF, or CSV and dispatches on schedule to email and WhatsApp.

ORGANIZATIONAL EXPERIENCE

Computer Systems Student Association | Vice Chair, Student Resource Development Division | Mar 2022 - Mar 2023

- Coordinated student resource development activities with the division chair across the association's programs.

Catholic Spiritual Activity Unit | Faculty Coordinator | Aug 2013 - Sep 2014

- Coordinated Catholic students across the Faculty of Computer Science in organizing religious activities and developing educational materials.

Student Association Formation Committee | Coordinator, Catering Division | Feb 2013 - Dec 2013

- Ran catering logistics for the formation program: vendor coordination, distribution schedules, resource allocation, and expense reporting. Includes the Sep 2013 Head of Logistics & Catering role for the faculty new student admission program.

EDUCATION

Universitas Brawijaya | Bachelor of Computer Systems | 2012 - 2017

SMAN 1 Madiun | Science Major | 2009 - 2012